



VICOM LTD

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Company Registration No: 198100320K

LETTER TO SHAREHOLDERS

Dear Shareholders

SUPPLEMENTARY ADVISORY ON MEASURES TO MINIMISE RISK OF COVID-19 AT THE COMPANY'S ANNUAL GENERAL MEETING ("AGM")

This Letter supplements the Company's advisory on the Measures to Minimise Risk of COVID-19 attached to the Notice of AGM dated 23 March 2020.

The AGM is an important event in the Company's Corporate Calendar. Normally, we would encourage Shareholders to attend the AGM as it is an opportunity for Directors and Management of the Company to meet and engage with Shareholders directly.

This year, however, we are faced with an abnormal situation because of the serious COVID-19 outbreak.

As long as the DORSCON level remains at Orange or higher, precautionary measures such as temperature screening and seeking health declarations will be implemented at the AGM venue. Anyone who has fever or exhibits flu-like symptoms will be refused entry. Anyone who has recent travel history to affected countries listed by the Ministry of Health will also be refused entry. We will also implement social distancing measures on site as appropriate. **There will be no food served.**

While the AGM will proceed in compliance with regulatory requirements, we wish to advise Shareholders that it is not essential for you to attend the AGM in person. In fact, to minimise the risk of COVID-19, we advise Shareholders to refrain from attending the AGM under the present circumstances as long as the DORSCON level remains at Orange, or higher.

To vote on any or all of the resolutions at the AGM, you are encouraged to send in your votes in advance by proxy. You may appoint the Chairman as your proxy. The proxy form is attached to the Notice of AGM.

If you have any questions in relation to any item of the Agenda of the AGM, you may send them in advance via email to our Investor Relations team at girspo@comfortdelgro.com. You may also refer to our Annual Report and Financial Results published in the Investor Relations section of the corporate website at www.vicom.com.sg for information.

As the COVID-19 situation continues to evolve, we seek Shareholders' understanding that further measures and/or changes to the AGM arrangements may be made in the ensuing days up to the day of the AGM. We will post updates on our corporate website at www.vicom.com.sg.

We recognize that these are unsettling times for all concerned. Your safety and well-being, as always, are our priority.

Thank you for your understanding.

Yours sincerely,

Yeo Tee Yeok, Edwin
Joint Company Secretary

A member of

COMFORTDELGRO

